

**Government of India  
Central Public Works Department  
Directorate General of Works  
CSQ Organization  
Contracts & Manual Unit**

No DGW/MAN/37

Dated: Nirman Bhawan, New Delhi, 18 th November, 1999

**Office Memorandum**

Subject: Market rate justification-considering discount.

Para 20.12.11 and other subsequent paras of Manual Vol. II deal with the procedure of calculating the reasonable market rate while accepting tender. For adopting rates for materials it is necessary to consider all the factors regarding the rate. For example discount on the price lists are offered in many cases. In such cases it is necessary to consider the discount also while adopting the market rate of the particular material. Detailed instructions for this also exist in Circular No. DGW/Accts/17 dated 30.5.91 which is also applicable for all types of items (i.e. Civil, Electrical, Horticultural etc. It is enjoined upon all concerned to follow those instructions.



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